# MIT Outing Club Constitution

*Ratified 11/18/2026*

## Article I - Name and Charter

The name of this organization shall be the MIT Outing Club, hereinafter referred to as MITOC. MITOC is to be a student club of the Massachusetts Institute of Technology, in accordance with the Massachusetts Institute of Technology's Student Organizations, Leadership and Engagement Office (SOLE) and Association of Student Activities (ASA).

## Article II - Purpose and Mission

The purpose of MITOC shall be to create a safe community around outdoor recreation and to provide students with the education and means to use, enjoy, and explore the great outdoors.

## Article III - Membership

Participation in MITOC shall consist of members and non-members, as delineated in the Bylaws. All MIT students are eligible for membership in the organization. The general membership shall be defined as the sum of the MIT Student Members, MIT Community Members, and Participating Members, as defined in the Bylaws. All members of the general membership may vote in elections and on amendments at general meetings.

For purposes of this Constitution and the Bylaws, "MIT student" shall mean a student as defined in the MIT Student Organization Handbook: an undergraduate or graduate student who, during the fall and spring terms, is properly registered at MIT with no registration holds. A student on leave from MIT is not an MIT student. The organization's membership will at all times consist of at least 10 MIT students.

The organization shall not discriminate based on any characteristic listed in the MIT Nondiscrimination Policy for membership, officer position, or in any other aspect. The Executive Board reserves the right to revoke the membership or officer position of any member, by a two-thirds majority vote, for non-conduct related reasons. All conduct-related complaints should be referred to the appropriate channel(s) for resolution, including, without limitation, the Institute Discrimination & Harassment Response (IDHR) Office, the Committee on Discipline (COD), and the Student Organizations, Leadership and Engagement (SOLE) Office. Conduct-related complaints include, but are not limited to, complaints of harassment, discrimination, or violations of MIT policy. All members are encouraged to become better informed regarding these MIT resources by reviewing the MIT Student Organization Handbook. This organization recognizes its responsibility to uphold the values and policies of MIT and will communicate to all trip and event leaders their respective responsibilities to promptly report misconduct to the MITOC Executive Board and at least one of the above-referenced MIT administrative offices. The organization will cooperate fully with SOLE in the implementation of any recommendations by MIT, resulting from such reporting.

## Article IV - Organization

### Section 1: Structure

MITOC shall consist of an Executive Board, an Advisory Board, standing committees as delineated in the Bylaws, and special committees as created by the Executive Board. The Advisory Board shall consist of any positions deemed necessary by the Executive Board. Advisory Board members other than the Office Access Manager need not be MIT students and are not officers, unless they also hold an officer position.

### Section 2: Officers and Executive Board

A. Only MIT students are eligible to serve as officers in the organization. The organization's officers are the President, Vice President, Treasurer, Bursar, and Office Access Manager.

B. The organization's Executive Board consists of the President, Vice President, Treasurer, and Bursar, and five Members-at-Large. At least two thirds of the Executive Board must be MIT students.

C. The executive board of the organization must include at least one president and one treasurer (or corresponding positions) and each officer role must be held by a distinct MIT student, meaning one student cannot serve as both president and treasurer simultaneously.

D. All officers shall be listed on MITOC's Engage officer roster.

### Section 3: Elections, Terms, Appointments, and Vacancies

A. Elections

1. Elections for the Executive Board shall be held each year at a general meeting in April. The date of the election meeting shall be announced to the general membership at least two weeks in advance.
2. The quorum for an election to the Executive Board, including the annual election and any election to fill an Executive Board vacancy, is at least 10 MIT students who are members of the general membership.
3. The President shall solicit nominations in advance of the election meeting. Any member may nominate any eligible candidate, including themselves, and nominees must accept their nomination.
4. The President shall moderate the elections. For any position the President is a candidate for, the Executive Board shall designate another moderator for that election only. A moderator does not vote in the elections they moderate.
5. Only MIT students may be candidates for Executive Board positions.
6. All members of the general membership may vote. The moderator decides how votes are cast and counted, using anonymous voting where possible.
7. For single-seat Executive Board positions, a candidate needs the votes of a majority of the members present; if no candidate has a majority, a runoff is held between the top two.
8. For Member-at-Large, each member who is not a candidate for Member-at-Large may vote for up to five candidates, and the five candidates with the most votes are elected, with any tie for the last seat decided by a runoff.

B. Terms of Office

1. Executive Board members serve one-year terms, from the end of one April election meeting to the end of the next. Newly elected officers assume their roles at the conclusion of the election meeting.
2. If an annual election is delayed, Executive Board members continue to serve until their successors are elected, so that every office is held on every day of the year.
3. An Executive Board member elected to fill a vacancy serves the remainder of the vacant term.
4. If an officer ceases to be an MIT student, including by taking a leave of absence, the position is vacant and shall be filled under Section 3.C or 3.D, as applicable.
5. A Member-at-Large who ceases to be an MIT student may continue to serve provided that at least two thirds of the Executive Board remain MIT students; otherwise the position is vacant and shall be filled under Section 3.D.
6. The outgoing and incoming officers shall transition in an orderly fashion to avoid disruption to the organization. Outgoing officers shall pass on relevant information, documents, and account access to their successors.

C. Appointments

1. Advisory Board members and committee members shall be appointed by the Executive Board in accordance with the Bylaws.
2. Except for the Mediation Chairs and the Safety Committees, the Executive Board may instead fill a position by election at the annual election meeting or at another general meeting, subject to the quorum for that meeting set out in Article V, Section D.

D. Vacancies

1. If the President or Treasurer position becomes vacant, the Vice President or the Bursar, respectively, shall serve as interim President or Treasurer, in addition to their own office, until the position is filled under item 2, so that these offices are never vacant.
2. Any vacant Executive Board position shall be filled by election at the next general meeting.
3. The President or Treasurer shall update the Engage officer roster promptly after any change in officers.

**Section 4: Powers and Duties**

A. The President shall preside over all meetings of the Executive Board, Advisory Board, and general membership; schedule the monthly general meetings and prepare their agendas; and represent MITOC to the ASA, SOLE, and the MIT administration.

B. The Vice President shall record the minutes of Executive Board and general membership meetings, manage MITOC's email lists, respond to public inquiries, and preside over meetings in the President's absence.

C. The Treasurer shall prepare the annual budget for approval by the Executive Board; review, approve, and process reimbursements and other outgoing transactions; prepare the annual financial report in consultation with the Bursar; and manage the financial signatory access of MITOC's officers with

SOLE.

D. The Bursar shall manage MITOC's revenue, including the deposit of checks with SOLE; coordinate applications for funding; and assist the Treasurer with the annual budget and financial report.

E. The Members-at-Large shall organize larger club projects and assist the other members of the Executive Board as needed.

F. The Office Access Manager shall manage access to the MITOC office.

G. As core executive officers, the President and the Treasurer shall complete MIT's required core officer training, complete MITOC's annual re-registration with SOLE and the ASA, and keep MITOC's Engage group page, including its officer, member, and participant rosters, accurate and up to date.

H. Officers and Executive Board members shall carry out any further duties set out in the Bylaws.

## Article V - Meetings

A. The general membership of MITOC shall meet, with the Executive and Advisory Boards, on a monthly basis. This meeting, open to all members, is the general meeting.

B. Special meetings of the Executive Board or of the general membership may be called by the President or any three members of the Executive Board who are MIT students by giving written notice and justification to the general membership.

C. Meetings shall be presided over by the President unless they are absent, and in that case the Vice President shall preside.

D. Quorum and decisions

1. A quorum for general meetings shall consist of a majority of the Executive Board in attendance.
2. For in-person votes, once a quorum is established, a simple majority of the full Executive Board is required for a decision.
3. For asynchronous email votes, a simple majority of the full Executive Board is required for a decision. Upon receiving a call to vote, a 24-hour waiting period will begin before Executive Board members will have 48 hours to vote.
4. Executive Board elections and amendment votes require the quorum set out in Article IV, Section 3.A.2. All other elections require only the quorum in item 1.

## Article VI - Founding Documents and Amendments

A. The Constitution and Bylaws shall be treated as the sole charter and guiding documents from which MITOC derives its authority. The Constitution and Bylaws will supersede any other decisions or policies within the Club.

B. The Constitution and Bylaws may be amended by a two-thirds majority vote of the Executive Board or by two-thirds of the votes cast by the general membership, in attendance at the time of voting, provided a simple majority of members casting votes are MIT students. In the case that the Executive Board and the general membership disagree, the general membership shall take precedence. Amendments may be voted on only in person, at a general meeting or at a special meeting called under Article V, Section B, and only when the quorum set out in Article V, Section D is present.

C. If the Constitution and Bylaws are to be amended, the proposed amendments and the date of their consideration must be delivered in writing to the general membership at least two weeks in advance of the meeting at which they are to be ratified or rejected. In no event shall any proposed amendment conflict with ASA guidelines, policies, or other MIT policies.

D. Proposed amendments to the Constitution and Bylaws must be submitted by an MIT student.

E. Ratified amendments to the Constitution and Bylaws must be delivered, in writing, to the general membership of MITOC and submitted to SOLE and the ASA. The President shall post the current Constitution on MITOC's Engage group page.

F. Amendments to the Bylaws shall take effect immediately following the adjournment of the meeting at which they were ratified, unless otherwise specified. Amendments to this Constitution shall take effect once approved by the ASA and SOLE, as the MIT Student Organization Handbook requires.

## Article VII - ASA Governance Clause

The MIT Outing Club agrees to abide by the policies and guidelines of the Association of Student Activities (ASA), its Executive Board, as well as the MIT Mind and Hand Book and the MIT Student Organization Handbook, all as may be subject to change from time to time. This Constitution, amendments to it, and the Bylaws of this organization shall be subject to review by the ASA Executive Board, to ensure that they are in accordance with the aforementioned policies and guidelines.